



Kenai Peninsula College

UNIVERSITY of ALASKA ANCHORAGE

International Student Admission Information

Application Packet

- STEP 1** Submit completed application, \$40 (U.S.) non-refundable application fee, and other required documents (See “Application Checklist” for complete list) to the KPC Admissions Office.
- STEP 2** You will be contacted within approximately 2 weeks confirming whether your application has been accepted. If the application is incomplete, you will be requested to submit the missing/incomplete documents.
- STEP 3** A letter of acceptance and all necessary immigration documents will then be issued to you.

Application Deadlines

Applicants Applying from Overseas

Summer Semester (June – July) March 1
Fall Semester (August – December)... May 1
Spring Semester (January – May)..October 1

Applicants Applying from the U.S.

Summer Semester (June – July)..... April 1
Fall Semester (August – December)... May 1
Spring Semester (January – May)November 1

***You are encouraged to apply early to ensure class enrollment.
Late applications may be accepted on a case-by-case basis.
Be aware that Initial Attendance students coming from overseas
cannot enter the U.S. more
than 30 days before the first day of the semester.***

Application Checklist

- Application Form** (with completed Applicant Signature)
- Non-refundable \$40 application fee** [Visa or MasterCard credit card (See page 12), or check or money order (no cash) payable to Kenai Peninsula College] Payment must be attached with application.
- Evaluation of Academic Transcripts** (See page 5.)
- Copy of Diploma** (from secondary school)
- TOEFL Score** or an approved English Proficiency Examination Exemption Request Form
- Financial Documents**
 - Financial Support Declaration
 - Bank Statement
- Health Documents**
 - Proof of Health Insurance or a signed International Student Health Insurance Waiver Form (See page 11.)
- International Student Agreement Form**
- Transfer Students**
 - Students transferring from a school in the U.S. must also:
 - Submit copies of all related immigration documents, passport biography, visa pages, and
 - Complete a Transfer Form (Certification of F-1 Student Visa Status)
(Please email Diane Taylor at dtaylor@kpc.alaska.edu for more information.)

Please mail all application materials to:

**Office of Admissions
Kenai Peninsula College
156 College Road
Soldotna, AK 99669**

Note: Do NOT mail application materials to another department.
This may delay the processing of your application.

International Student Application Form

Kenai Peninsula College, 156 College Road, Soldotna, AK 99669

admissions@kpc.alaska.edu

Please type or print responses in English in blue or black ink. **ALL QUESTIONS MUST BE ANSWERED COMPLETELY OR YOUR ADMISSION MAY BE DELAYED.**

How did you hear about our college? _____

Which campus do you want to attend? (Choose one)

- Kenai Peninsula College, Kenai River Campus, Soldotna, Alaska
- Kenai Peninsula College, Kachemak Bay Campus, Homer, Alaska

Term for which application is being made: Spring Fall (Year) 20_____

BASIC INFORMATION

Full Name: _____ **Sex:** Male Female
(Family/Last Name) (First Name) (Middle Name) (Name as it appears on your passport)

Date of Birth: _____ **Home Country Phone Number:** _____
(Month/Day/Year)

Country of Birth: _____ **Country of Citizenship:** _____

Permanent Address (in home country): _____

(City) (District or Providence) (Country)

Email address: _____

IMMIGRATION INFORMATION (Choose One)

- I am applying and currently have NO Visa.
- I am applying from overseas with a current Visa. Current Visa Type _____
- I am applying from here in the U.S. with a current Visa. Current U.S. transfer Visa Type _____

If transferring from a U.S. school, what is the name of the previous U.S. school that issued you an I-20? _____

SEVIS Number: _____ **Immigration Admission Number:** _____

LOCAL CONTACT INFORMATION

Please complete this section if any of the following apply to you:

- a) you are currently living in the United States, or
- b) you have a friend or relative who will assist you with the application process and/or who can be contacted in case of an emergency.

Current U.S. Mailing Address and Telephone Number: _____

FAMILY INFORMATION

Father's Name: _____ **Occupation:** _____

Mother's Name: _____ **Occupation:** _____

Address: _____

EMERGENCY CARE

Who may we contact in case of an emergency? Please print name and phone number of contact person in your country and in the U.S.

U.S. Contact: _____
(Name) (Phone)

Home Country Information: _____
(Name) (Phone)

If you are under 18 years of age and are not married when you are a student at this college, your parent or legal guardian must sign below next to **Signature of Parent/Guardian**. Otherwise, you should sign next to **Signature of Applicant**.

Name (parent or legal guardian): _____

Address: _____

In case of illness and/or injury, permission is granted to this college to provide emergency treatment to the above named student.

Signature of Parent/Guardian: _____ **Date:** _____

Signature of Applicant: _____ **Date:** _____

DEPENDENT INFORMATION

You must complete this section ONLY if you wish to have a spouse or child (F-2 status) on your immigration documents as a dependent. (Please attach an additional page if you wish to list more than one dependent.)

Full Name of Dependent: _____
(Family/Last Name) (First Name) (Middle Name)

Relationship to Applicant: _____ **Date of Birth:** _____
(Month/Day/Year)

City of Birth: _____ **Country of Birth:** _____

Country of Citizenship: _____

EDUCATIONAL BACKGROUND

Are you a high (secondary) school graduate? Yes No **If "Yes" list date of graduation:** _____

In chronological order, list any secondary schools, colleges, or universities that you have attended either in the U.S. or in another country. If you attended more than two schools, give the necessary information on a separate page. You must provide a diploma or other proof of graduation from a secondary school as well as transcripts (with an English translation) from any college or university that you have attended.

| | Institution Number 1 | Institution Number 2 |
|--------------------------------|-----------------------------|-----------------------------|
| Name | | |
| Location | | |
| Dates Attended | | |
| Major | | |
| Diploma/Degree Received | | |

EVALUATION OF ACADEMIC TRANSCRIPTS

Transcripts from US institutions and from English-speaking Canadian institutions may be sent directly to KPC from the issuing institution.

All international transcripts must be evaluated by World Education Services (WES) at <http://www.wes.org>.

Do not send international transcripts directly to KPC. International transcripts will not be returned to the student, nor will they be considered in the admission process.

Students must provide a **WES Basic Course-by-Course Evaluation**. To submit an evaluation of academic transcripts to KPC, students need to apply through World Education Services (WES) at http://www.wes.org/application/apply_now.asp.

WES will guide you through the process by providing you a list of required documents and instructions on how to have the documents sent to WES.

ACADEMIC AND CAREER PLANS

Go to the KPC website (<http://www.kpc.alaska.edu>) to view degrees and certificates at KPC.

What is the degree or certificate program in which you are applying?

If you are uncertain, you should declare Associate of Arts, AA (General Studies).

Please select a program listed below:

| Degrees | |
|--------------------------|---|
| <input type="checkbox"/> | Associate of Arts, AA (General Studies) |
| <input type="checkbox"/> | Associates of Arts, with Welding Technology Certificate |
| <input type="checkbox"/> | Industrial Process Instrumentation, AAS |
| <input type="checkbox"/> | Paramedical Technology, AAS |
| <input type="checkbox"/> | Process Technology, AAS |

What are your educational plans after completing a degree or certificate program at this college? _____

Do you plan to complete a four-year degree in the U.S.? Yes No

If "Yes" what is your intended major? _____

ENGLISH TRAINING

Is English your native language? Yes No

If "No" what is your native language? _____

What is your TOEFL/IELTS score? _____ **Date taken:** _____

How many years have you studied English? _____

Please rank your ability (mark in spaces below):

- | | | | | |
|--|-------------------------------|-------------------------------|-------------------------------|------------------------------------|
| 1. How well do you speak English? | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> well | <input type="checkbox"/> excellent |
| 2. How well do you write English? | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> well | <input type="checkbox"/> excellent |
| 3. How well do you read English? | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> well | <input type="checkbox"/> excellent |
| 4. How well do you understand English? | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> well | <input type="checkbox"/> excellent |

Official TOEFL/IELTS scores need to be sent directly to KPC from the testing service that administered the test.

English Proficiency Examination Exemption Request Form

English Proficiency Requirement

Students must submit official test score reports from the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) exam.

Score reports must be sent to the KPC Office of Admissions directly from the testing agency; student score reports are not accepted.

Minimum Score Requirements

| Test | Associate/Bachelor Applicant | Graduate Applicant |
|---------------------|------------------------------|--------------------|
| TOEFL Overall Score | 45 iBT or 450 PBT | 79 iBT or 550 PBT |
| IELTS Overall Band | 5.0 | 6.0 |

International students may request an exemption from the language exam requirements if they

- are a native speaker of English, or
- have earned a grade of “C” or better in a course equivalent to ENGL A111 or higher at a regionally accredited U.S. institution, or
- have earned a bachelor’s or master’s degree from a regionally accredited U.S. institution.

Name: _____ University ID: _____

Application Term: Fall or Spring 20_____ Application Level: Associate

I am requesting an exemption from the English Proficiency Examination Requirement because:

- I am a native Speaker of English from (country) _____
- I have earned a grade of “C” or better in a course equivalent to ENGL A111 or higher at _____ which is a regionally accredited U.S. institution.
(School Name)
- I have earned a bachelor’s or master’s degree from _____ (School Name) which is a regionally accredited university.
- Other: _____


Applicant Signature: _____ Date: _____

This request will be considered by KPC Student Services. In the event that your request is denied, you will be notified by email and be required to meet the English Proficiency Score Requirements before admission is granted.

Financial Support Declaration

Answer all questions accurately and completely. Any false or misleading answers may result in denial of application for admission or dismissal from school if in attendance. Community colleges cannot provide financial aid or scholarships for international students. Students must provide a current bank statement with application.

This is the amount that you must **show** is available to you.



| ESTIMATED MINIMUM EXPENSES FOR ONE ACADEMIC YEAR (Fall/Spring) | | **These rates are estimates and subject to change without notice. |
|--|-----------------|---|
| *Based on 24 units for single student* | | |
| Tuition (International students pay in-state tuition. \$183 per unit) | 4,392 | |
| Student Fees | 612 | |
| Health Insurance (approximately) | 1,200 | |
| Housing (cost based on KPC Residence Hall) | 6,400 | |
| Food (approximately) | 2,000 | |
| Books and Supplies (approximately) | 1,310 | |
| Total Expenses | \$15,914 | ** |

Amount of money available to you (that can be verified) for your studies in the United States: \$ _____

Will this money be available to you during your entire education at this college? **Yes** **No**
(If "No" please complete Sponsor information below.)

Proof of available funds will be requested prior to enrollment each semester.

Other funds: _____

Are there any currency restrictions in force in your home country? **Yes** **No**
If "Yes" are you limited to the amount of money you can bring into the United States? **Yes** **No**

Please explain: _____

List amount to be contributed to study by:

Parents: \$ _____ **Self:** \$ _____ **Sponsor:** \$ _____

Total Amount Available (from all sources): \$ _____

Sponsor information

Name of Sponsor: _____ **Relationship:** _____

Address: _____

Country of Citizenship: _____ **Occupation:** _____

BANK STATEMENT

Submit a recent (i.e. within the last few months) bank statement from you and/or your sponsor or a letter from the bank indicating the amount of money that is available to you.

*****Submit Current Bank Statement with application*****

International Student Agreement Form
Kenai Peninsula College
156 College Road, Soldotna, AK 99699

1. I understand that I am required to attend the **Student Orientation/Advising Session** held approximately one week before the beginning of the semester.
2. **I understand that I must enroll in and complete a minimum of 12 units at the college each semester with satisfactory grades or be subject to dismissal.**
3. I understand that I must obtain **prior** permission from the Office of the Registrar to enroll for less than 12 units and must provide documentation for any compelling reasons.
4. I understand that I must obtain **prior** authorization from the Office of the Registrar for a Leave of Absence or to withdraw from school.
5. I understand that I will complete my study objective as declared on the KPC International Student Application Form or be eligible to transfer to a university when I leave.
6. I understand that I am required to purchase **Health (Medical) Insurance**, or provide proof of insurance, before being allowed to enroll in classes.
7. I understand that I must maintain a cumulative grade point average of 2.0 (C) or better to remain in good standing, and I am subject to academic dismissal if I remain on probation for two consecutive semesters.
8. I understand that I must discuss my schedule of classes with the International Student Advisor/Designated School Official (DSO) each semester before I enroll, and that I must get approval, in advance, before dropping a course.
9. I understand that I must pay my entire tuition before the beginning of each semester. I understand that there will be no deferment of payment, and that I must pay extra tuition if I add courses after registration.
10. I understand that I must **notify the REGISTRAR'S OFFICE of any changes in my status** including, but not limited to, changing my address or phone number, transferring to another college, or returning to my home country permanently. **Failure to do so will threaten my student status.**
11. The current Academic Catalog can be found at <http://www.kpc.alaska.edu/academics/2015-catalog/> . I agree to the policies in this catalog, including academic honesty policies, campus conduct policies and enrollment policies.
12. I agree to comply with the US Citizenship and Immigration Service (USCIS) policy and regulations that apply to non-immigrant students attending colleges and universities in the United States.

Your signature indicates that you have read and agree to all of the requirements listed above.

Student Signature: _____ **Date:** _____

Student Name (Please Print): _____

Important Information

STUDENT ORIENTATION/ADVISING SESSION

All international students are **REQUIRED** to attend the Student Orientation/Advising Session. At the Orientation/Advising session you will receive important information relating to maintaining your student status, academics, health insurance and safety, and will receive your Student Handbook.

MAINTAINING STUDENT STATUS

Any changes in your address and any changes related to your status must be immediately reported to the Registrar's Office. **Failure to do so may endanger your status as an international (F-1) student.**

FULL-TIME ENROLLMENT

International students must enroll in and **COMPLETE** at least **12 units** each semester in order to maintain their status. Do **NOT** drop below 12 units before meeting with a KPC International Student Advisor/Designated School Official (DSO).

INTERNATIONAL STUDENT ADVISOR/DSO

Any problems regarding full-time enrollment **MUST** be discussed with KPC International Student Advisor/Designated School Official (DSO).

FINANCIAL AID

Financial aid is **NOT** available to international students. Part-time work on campus is limited. Please do not include anticipated on-campus earnings in your Financial Support Declaration.

HEALTH INSURANCE

Health (medical) insurance is **REQUIRED** for all international (F-1) students. Medical treatment is **VERY** expensive in the U.S. You can purchase insurance through the University of Alaska. However, you may also want to purchase short-term insurance to cover you initially after you arrive in the U.S. A Health Insurance Waiver Form is located on page 11 for those who do not wish to purchase insurance through UAA.

HOUSING

Soldotna - Kenai River Campus: on-campus student housing is available. See <http://www.kpcreslife.com/>

Homer - Kachemak Bay Campus: off-campus student housing is available.
See <http://www.kpc.alaska.edu/files/resources/kbc-housing-brochure.pdf>.

IMMIGRATION FORMS

All related immigration and visa information will be provided after you have been accepted and all documents received.

Application Fee Form

Kenai Peninsula College

UNIVERSITY OF ALASKA ANCHORAGE

Office of Admissions • Phone 907-262-0330 • Fax 907-262-0322 • Email admissions@kpc.alaska.edu
156 College Road • Soldotna, AK 99669

Amount: \$ _____

For: Application Fee \$40 (U.S. Dollar) Tuition Fee Fed Ex (estimated only)

Credit Card Holder Information

Name (As Printed on Card): _____
Family/Last *First* *Middle*

Credit Card Number: _____ (_____)
3-digit security code

Expiration Date: ____/20 ____ Card: VISA MASTERCARD

Address: _____
Street Address *City* *State*

_____ *Country* Phone Number: _____

Student Information

Name: _____
Family/Last *First* *Middle*

Student ID#: _____

Term: Spring Summer Fall 20 _____