

Kenai Peninsula College  
Academic Review Committee Minutes  
March 9, 2009

Chair Jane Fuerstenau called the meeting to order at 11:45AM in room #203.

Members Present: (s)

(X) Fuerstenau, Jane (Chr.)	(X) Wallace, Bettie	(X) Martin, Paula
(X) Kipp, Bettina	(X) Blatchford, Shelly	(X) Yapuncich, Marion
(X) Kochis, Rich	( ) Miller, Sherril	(X) Tobin, Debbie
(X) Kraxberger, Scott	( ) Taylor, Diane	( ) Houtz, Allen
( ) Student Govern. Rep.	( ) Timlin, Krista	(X) Siemers, Cheryl

Visitors Present: Carol Swartz, KBB

1. Approval of Agenda. Agenda approved by unanimous consent.
2. Approval of Minutes. (February 23, 2009). Minutes approved by unanimous consent.
3. CAR and Course Content Guide/Outline -- First Reading:
  - a. ED A555 – Specific Topic Title: Introduction to Screenplay Writing. **SELECTED TOPIC FORM:** Generic (Umbrella) Catalog Course Title: Change to match Title as listed on SYLLABUS, “Short Format Introduction to Creative Writing.” Number of Credits if Variable: Add ‘1+0.’ Course Description: In the first sentence, replace ‘using a paradigm developed by the text author,’ with ‘using a paradigm developed by Sid Field, etc.’ SYLLABUS: Insert missing sequence of numerals ‘II.’ and ‘III.’ VI. Course Description: Changes should reflect same as indicated on SELECTED TOPIC FORM. Shelly Blatchford moved, Debbie Tobin seconded; motion unanimously approved to accept with corrections.
  - b. Associate of Applied Science in Occupational Safety and Health. CAR: 7. Type of Course: Initiator of this course, Paula Martin, stated she would be making an attempt to change the wording for that particular section, to ‘Type of Program,’ and check the ‘Academic’ box. 19. Justification for Action: Suggestion was made to change to, “To reflect increased number of credits in OSH A120 and to update catalog copy.” Occupational Safety and Health – Catalog Course pages. Change first sentence in first paragraph as follows: “Advising for this program is available only from the Anchorage Extension Site of Kenai Peninsula College.” Advising: Should not be italicized. Graduation Requirements – 2. 3. 4. and 5: Delete ‘with a minimum grade of C.’ Scott Kraxberger moved, Shelly Blatchford seconded; motion unanimously approved to accept with corrections.
4. CAR and Course Content Guide/Outline – Second Reading:
  - a. None
5. Special Discussion Items:
  - a. None

The meeting adjourned at 11:40 AM.

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Jacque A. Hill (02/23/09)

cc: KPC Faculty and Staff; Jackie Marshall (Seward);  
John Allred – UAA Registrar

**Complete Packet to: (Distribution Area; phone)**

**Fuerstenau, Jane (Chair; Admin; 385)**  
**Kraxberger, Scott (Ward; 354)**  
**Houtz, Allen (Ward; 363)**  
**Kipp, Bettina (Admin; 334)**  
**Wallace, Bettie (McLane; 379)**  
**Blatchford, Shelly (Admin; 311)**  
**Martin, Paula (Admin; 292)**  
**Tobin, Debbie (KBB; 235-0607)**  
**Kochis, Rich (Ward; 369)**  
**Siemers, Cheryl (McLane; 364)**

**Yapuncich, Marion (McLane; 368)**  
**Miller, Sherril (McLane; 390)**  
**Swartz, Carol (KBB; 235-1656)**  
**Taylor, Diane (LSC; 328)**  
**Turner, Gary (Admin; 318)**  
**Hill, Jacque (Admin; 359)**  
**Timlin, Krista (Career Center; 337)**  
**Student Government Rep. (339)**