

Kenai Peninsula College
Academic Review Committee Minutes
January 26, 2009

Chair Jane Fuerstenau called the meeting to order at 11:35AM in room #203.

Members Present: (s)

(X) Fuerstenau, Jane (Chr.)	(X) Wallace, Bettie	(X) Martin, Paula
(X) Kipp, Bettina	(X) Blatchford, Shelly	(X) Yapuncich, Marion
(X) Kochis, Rich	(X) Miller, Sherril	() Tobin, Debbie
(X) Kraxberger, Scott	() Taylor, Diane	() Houtz, Allen
() Student Govern. Rep.	(X) Timlin, Krista	(X) Siemers, Cheryl

Visitors Present: Instructor Tom Dalrymple

1. Approval of Agenda. Agenda approved by unanimous consent.
2. Approval of Minutes. (December 8, 2008). Minutes approved by unanimous consent.
3. CAR and Course Content Guide/Outline -- First Reading:
 - a. ED A555 – Specific Topic Title: Using Formative Assessments to Track Student Progress. Selected Topic Form – Course Prefix & Number: Change to ‘ED A555.’ Bettie Wallace moved, Scott Kraxberger seconded; motion unanimously approved to accept with minor correction.
 - b. ED A555 – Specific Topic Title: A Framework for Understanding Poverty. Selected Topic Form – Course Prefix & Number: Change to ‘ED A555.’ Course Description: Change title of book to ‘italics’ and remove quotation marks. SYLLABUS: Course Description: Remove the quotation marks from the book title. Instructional Goals: In the first bullet, remove the underlining from the book title listed. Shelly Blatchford moved, Scott Kraxberger seconded; motion unanimously approved to accept with corrections.
 - c. NEW PROGRAMS PROPOSAL. (Continuation of First Reading from ARC meeting on December 8, 2008). Page six of the program proposal, change “Four Year Enrollment Projections for Undergraduate Certificate,” to “Four Year Enrollment Projections for Certificates in Corrections.” CAR: JUST A211 – Introduction to Restorative Justice, 16. Course Description: Change to read, “Introduces the Development of community and government responses to crime that encourage healing, accountability, competency, and citizen involvement while holding offenders and communities accountable. Includes theoretical and cultural roots, as well as an overview of restorative justice practices in the U.S. criminal justice system.” CCG: Course Description: Changes should reflect same as on CAR. APPENDIX H: Page one, paragraph one, sentence three under “How does the program relate to the Education mission of the University of Alaska and the MAU?” Change to read, “DOC recruitment and retention is strained and often needs to fill jobs with hires from outside Alaska.” Suggestion was made to put a question mark after the heading “Why the State needs this program.” UAB Representative Marion Yapuncich suggested including letters of affirmation from the Justice Department, be included in this new program proposal, before being sent to UAB. Paula also informed ARC members that in the future, there may be the possibility of an Associate Degree being offered in the Corrections Program. Bettie Wallace moved, Sherril Miller seconded; motion unanimously approved to forward to UAB following corrections.
4. CAR and Course Content Guide/Outline – Second Reading:
 - a. None

5. **Special Discussion Items:**

- a. **Academic Review Calendar for Spring, 2009 was reviewed and accepted as is.**
- b. **KPC Course Purge List from UAA Governance. Paula Martin stated that Carol Swartz indicated she would like to keep BIOL A292 – Plant Lore of Kachemak Bay (199702 200303) for at least one more year and asked that it not be purged. Also, Bettie Wallace stated she would check with instructor Jean Brockel regarding MUS A101A – Community College Chorus (199702 200303) to see if she wanted to have it purged.**

The meeting adjourned at 12:20 PM.

Jacque A. Hill (01/26/09)

cc: **KPC Faculty and Staff; Jackie Marshall (Seward);
John Allred – UAA Registrar**

Complete Packet to: (Distribution Area; phone)

**Fuerstenau, Jane (Chair; Admin; 385)
Kraxberger, Scott (Ward; 354)
Houtz, Allen (Ward; 363)
Kipp, Bettina (Admin; 334)
Wallace, Bettie (McLane; 379)
Blatchford, Shelly (Admin; 311)
Martin, Paula (Admin; 292)
Tobin, Debbie (KBB; 235-0607)
Kochis, Rich (Ward; 369)
Siemers, Cheryl (McLane; 364)**

**Yapuncich, Marion (McLane; 368)
Miller, Sherril (McLane; 390)
Swartz, Carol (KBB; 235-1656)
Taylor, Diane (LSC; 328)
Turner, Gary (Admin; 318)
Hill, Jacque (Admin; 359)
Timlin, Krista (Career Center; 337)
Student Government Rep. (339)**